



BLACK GOLD SCHOOL DIVISION

Black Gold School Division is dedicated to promoting diversity, equity, and inclusion in the workplace. BGSD celebrates and welcomes the diversity of all employees, stakeholders, and external personnel.

Education Assistant ~ Full-time Substitute Position

1.0 FTE – 30 hours per week

École Champs Vallée School – Beaumont, AB

Duties:

- Provide support and assistance to students in inclusive classrooms from K-9
- Work as a team member with staff and administration

Qualifications:

- Fluent in English
- French is an asset
- Post-Secondary Education or Education Assistant certificate/diploma is an asset
- Non-Violent Crisis Intervention training is an asset
- Willingness to accept new challenges and learning new ideas is required
- Ability and willingness to perform a variety of tasks with all students is required
- Ability to work effectively with children with challenging behaviours and learning disabilities
- An appreciation of Inclusion and Diversity
- Willingness to assist with changing and toileting
- Willingness to supervise both indoors and outdoors
- Ability to work as a team member with classroom teachers to support instruction and care to children with severe and mild/moderate needs, under the supervision of a school administrator
- Position commences: April 28, 2025 – June 25, 2025
- Hours of work: Monday to Friday (to be determined)
- Salary and benefits according to current C.U.P.E. Collective Agreement
- As a condition of employment, a current **Vulnerable Sector Check and Intervention Record Check** at their own expense (prior to starting employment)

Deadline for applications: April 22, 2025 – 12:00 p.m.

Please include a cover letter, resume, and a list of two referees in one PDF document.

Competition #24/25 - 223

Please e-mail the package, quoting the competition number, to the attention of:

Patrick Gamache Hutchison, Principal
École Champs Vallée School

patrick.gamache@blackgold.ca